

ENGLISH BRIDGE UNION PANEL TOURNAMENT DIRECTORS
- Summary of fees and expenses: April 2023

Introduction

This summary is dated April 2023, and is reviewed annually. The scheme was greatly simplified a few years ago, in recognition of the fact that the demands of most of our events are now quite similar, and there is much less need for exceptions. A new approach with regard to setting-up bonuses was also introduced: the expectation is that it better reflects the amount of work involved.

There is a box on the claim form to be signed to acknowledge your tax responsibilities.

Please help us to keep expenses in the proper financial year by only using a form with the correct year on the front. The starting date for using the new rates is April 1st each year, unless Easter falls in March in which case we use the new rates from Good Friday.

Summary of fees and expenses

National	£57.60/session	In-charge bonus	£5.00/session
Senior	£52.60/session	Set-up bonus	£12.70/event
Congress A	£47.60/session	Take-down bonus	£12.70/event
Congress B	£42.60/session	Travel	45p/mile
Trainee	£37.60/session	Lunch	£8.50
Caddies	£8.80 per Swiss match (7-9 boards)		
		Dinner	£21.00

Lunch and dinner arrangements

These are normally self-evident. At some events lunch is provided by the organisers. On those occasions, the TD should claim for dinner only.

Dinner may be claimed whenever the finishing time of play is later than 5.30pm, or the event has more than 42 boards on the day in question.

Basic principles

A session is based on 24 boards being played and is split into $\frac{1}{4}$ session units. Payment for a day is based on the total number of boards played in that day. So, a 26-board session counts as $1\frac{1}{4}$ sessions, but two 26 board sessions in the same day count as $2\frac{1}{4}$ sessions.

When different sections of the same event finish at different times, all staff may claim the higher number of sessions and allowances, and those who finish earlier are consequently required to help their colleagues with taking down and clearing up.

For these purposes the one-day weekend events at the Summer Meeting are considered to be different events, not different sections of the same event.

Setup and takedown fees

Setup and takedown bonuses are paid for arriving early at the start of an event or staying late at the end. They are not normally paid to those who are not there at the start or end of an event because they arrived late or left early.

Those who are not there on the first day of a congress will not usually be able to claim a setup fee unless they have been specifically asked to come in early to help with board checking for example, or it has been agreed that they may claim this in recognition of their travelling time. Similarly, those who are not there on the last day may not claim a take-down fee.

TDs are expected to be available each day from 1 ¼ hours before the start of play and will get no bonus for this. Setup bonuses will be paid for time in excess of that, at the rate of 1 bonus per further 1 ¼ hours. So, TDs who start work setting up more than 2 ½ hours before the beginning of a congress will claim two setup fees. Exceptionally, those who need to come and start work more than 3 ¾ hours before the start of play can claim a third setup fee.

Special Cases

There are now very few cases that merit special treatment, since virtually all events with pre-dealt boards and Bridgemate scoring, involve similar amounts of work in each session.

However, setting up for events with screens is significantly harder and more time-consuming than for other events, and TDs may claim an extra ½ to 1 session for this work and/or two setup/takedown fees, depending on how much extra work is involved.

There are also some events (eg Spring Fours, Pachabo, Ranked Master Pairs) where the number of boards involved creates significant extra work if they are played face-to-face, and in those cases TDs may claim two take-down fees in addition to whatever extra setup fees are merited by the time work has begun. Finally, at the Summer Meeting, TDs are expected to do some extra duties at the weekends, and may therefore claim two set-up and two take-down fees for each weekend.

Events played online should not usually attract any meal allowances, travel expenses or set-up/take-down bonuses.